

A photograph of Sealy Elementary School building, featuring a large covered entrance and a sign that reads "SEALY ELEMENTARY".

# SEALY ELEMENTARY

Tigers “Taming” COVID  
2020–2021



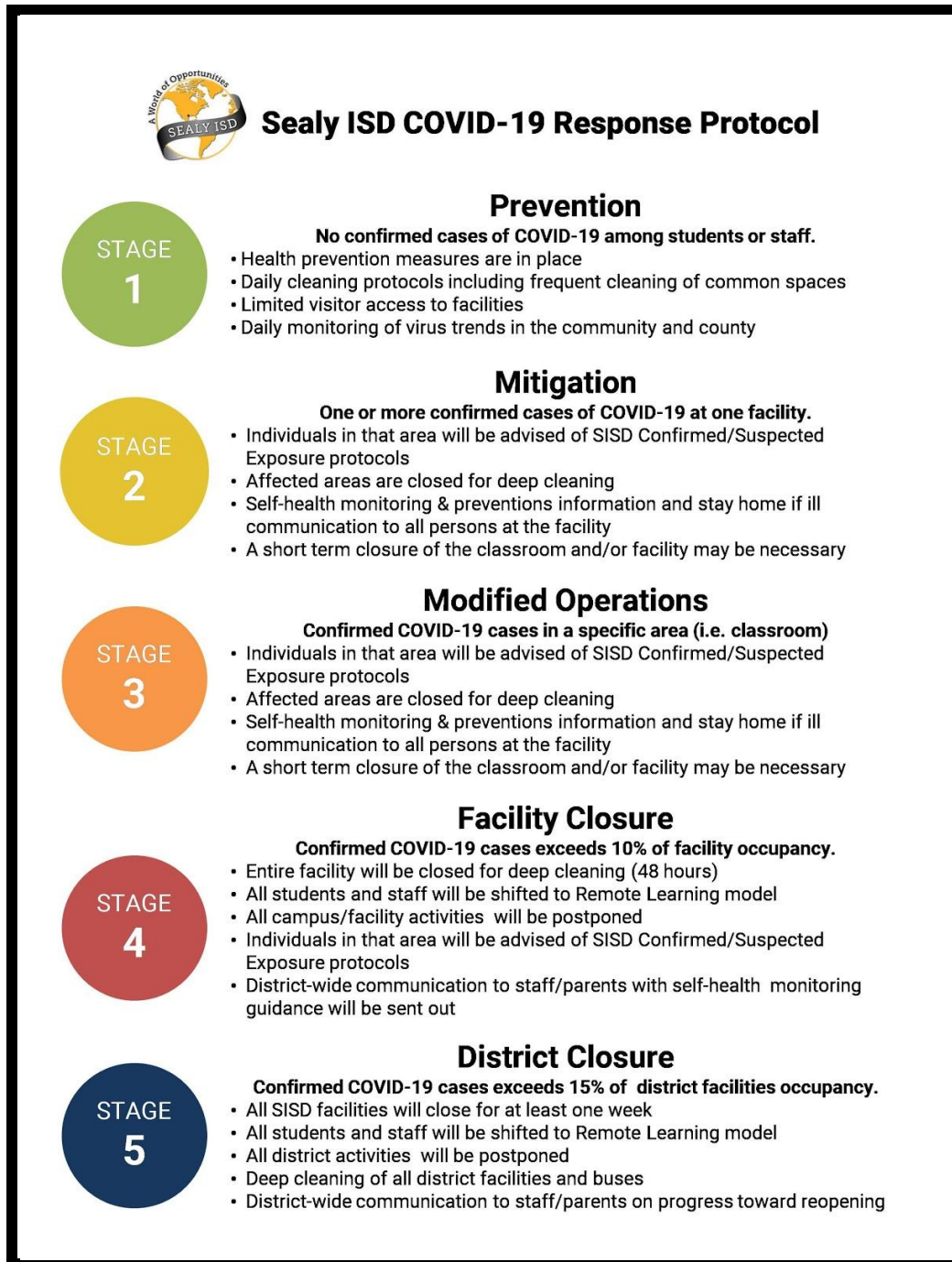
**#BE RELENTLESSLY OPTIMISTIC**

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## INTRODUCTION

We have created this plan to aid in navigating the reestablishment of our school so that employees, students, and families feel safe and to reduce the impact of COVID-19 conditions upon returning to our campus.

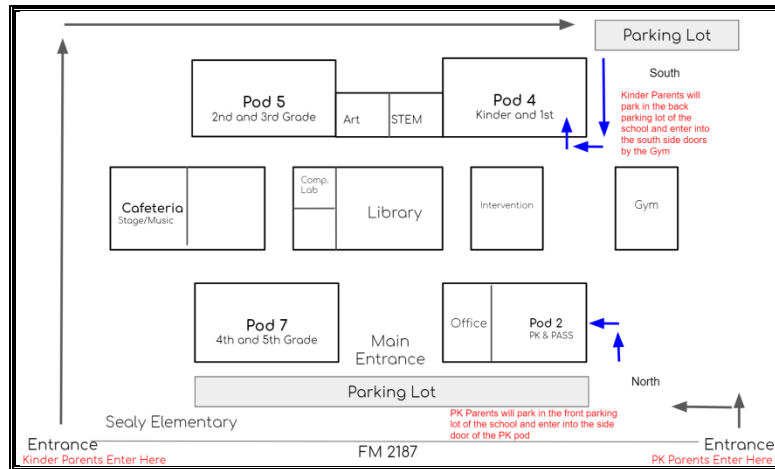


## SECTION 1: DAILY ROUTINE

### Arrival

- Arrival time for students is 7:45-8:15 AM.
- Students should not be dropped off prior to 7:45 AM.
- SES campus staff will not be present to monitor student safety prior to 7:45 AM.
- Parents/Guardians are encouraged to utilize personal transportation to assist in alleviating large groups on buses.
- Instruction begins promptly at 8:15 AM.
- **First Day Only:** PK and Kindergarten students will have staggered arrival times and start the day at the time listed in this chart.
- **PK and Kinder students are asked not to arrive before their designated time.** PK and Kinder staff members will not be in their classrooms to receive students. PK and Kinder students will not be riding the bus to school on the first day.
- PK and Kindergarten parents can walk their students to the classroom door during this time, but parents will not be able to stay. Only one parent/adult can enter the building with his/her child.
- PK parents will enter through the side door by the PK playground equipment.
- Kinder parents will park in the back parking lot and enter through the doors by the gym/main playground. (Kinder Doors)

### Arrival and Parking Map for PK/Kinder Parents on the First Day of School



### PK/Kinder Students by Last Name Arrival Time on First Day of School

Last Name Starts With:	Arrival Time
A-G	9:00
H-M	9:30
N-S	10:00
T-Z	10:30

- **First Day:** 1<sup>st</sup> -5<sup>th</sup> Grade students will arrive via bus or in the car rider line.
- No 1<sup>st</sup>-5<sup>th</sup> grade students will be walked into the building. There will be no drop off or walking across the cross walk as in past years.
  
- **All Other Days: After the first day, all PK-5<sup>th</sup> Grade students** will arrive via bus or in the car rider line. There will be no students walking with their parents into the building or through the cross walk.
  
- **Buses**
  - Buses will unload when a staff member greets the bus driver at the bus door. Only one bus will release students at a time.
  - Bus drivers will release one seat at a time so that there is space between students when exiting the bus.
  - Students will enter down the south hallway and go to the cafeteria or classrooms
  
- **Car Rider Line**
  - Families are encouraged to teach students how to open their own doors, unbuckle on their own, and to wait to get out of the vehicle until a staff member arrives at their vehicle door.
  - The black lane (outside lane) will be unloaded first, and once those students are on the sidewalk we will unload the inside lane.
  - Normal car rider protocol will occur
  - Car rider students will proceed down the sidewalk and enter through the gym doors.
  - Students will enter and proceed down the south hallway and go into the cafeteria or classrooms.
  - Kinder, 1<sup>st</sup>, 3<sup>rd</sup>, and 4<sup>th</sup> grade students can use the intervention and computer lab hallways to cross over to their nearest pod
  
- **Holding Rooms**
  - Students will report directly to their classroom as they arrive or come from breakfast. There will be no holding rooms.
  
- **Breakfast**
  - Students are encouraged to eat breakfast before arriving at school.
  - Students will grab their breakfast and proceed to the classroom. The checkout system will be touchless so ALL students MUST have THEIR STUDENT ID. If a student does not have his/her ID at breakfast, the cashier will write down the student's name. The student will not type in his/her id on the keypad.
  - There will be markers on the cafeteria floor designating 6ft spacing while students proceed through the line.
  - Large trashcans will be available in each pod for students to dispose of their trash.
  - PK classes will go to the cafeteria to eat breakfast. Students will be spread out at their designated tables.

- **Walking to Class**
  - Hallways will be marked with directional arrows and students will be walking on the right side of the hallway.
  - If needed: PK, Kinder, and 1<sup>st</sup> grade students can cross over in the intervention hallway and 2<sup>nd</sup>-5<sup>th</sup> grade students can cross over in the hallway by computer lab.
  - Students are not allowed to visit former teachers

## **Day-to-Day Schedule**

### **Transitions Between Classes**

#### **First Day:**

- Teachers can adjust their schedule as they need within their pod to arrange for sorting supplies, going over class rules, COVID expectations, etc. Lunch and Specials times are the only times that need to be kept as is according to the master schedule.

#### **All Other Days:**

- Social distancing needs to occur as much as possible when switching classes. The entire grade level should not be in the hallway at the same time. Grade level teachers will communicate so that each pod rotates individually before the next pod comes out into the hallway. Classes within the same pod should still be kept 6 feet apart when switching classes.

#### **Entering Classes:**

- When students enter a classroom, they will disinfect their desk and chair with a provided disinfectant wipe/towel if surface is sprayed by the teacher.

#### **Hallways:**

- We will have directional arrows in the main hallways to show students walking on the right side of the hallways.

#### **Restrooms:**

- Classes will take group restroom breaks
- Each pod will create a schedule designating their restroom break time
- Dots spaced 6 feet apart will be placed outside each restroom so that students know where to sit while waiting
- Please allow students to go individually to the restroom if there is an emergency or if that student has a medical condition. Students will need to sign out so a time is documented.
- Teachers are encouraged to take students on restroom breaks before specials and lunch.
- PK and Kindergarten rooms that have bathrooms can send two students at a time.

#### **SEL**

- We will continue to utilize our Random Acts of Kindness curriculum for daily SEL
- This will occur from 8:00-8:15, but teachers are able to start earlier

**Recess**

- PK and Kinder can use the same playground on the North side of the school
  - 20-40 students can be on the playground at one time.
  - The basketball courts can also be used during recess.
- 1<sup>st</sup>-5<sup>th</sup> will use the large playground
  - 2-3 classes at one time.
- Teachers will create rotational stations while at recess
- Students will not be able to bring equipment such as footballs, soccer balls, etc from home.
- All playground soccer balls, footballs, etc will be provided by the school and disinfected by the grade level teachers after each recess
- Playground equipment will be disinfected weekly

**Specials**

- We will still be having specials rotations throughout the day
- Students will need to bring their water bottles to PE.
- PE:
  - Activities will be planned so that the use of equipment is minimal, such as running and walking outside, the use of stations, and activities such as fitness Uno
  - Students will enter through the north side door and exit through the south side door.
  - Students will have assigned spots (3-6 ft apart) to sit on as soon as they enter the gym.
  - The coaching staff will disinfect equipment daily
- Art:
  - Students will enter through the main hallway door and exit through the exterior door.
  - Baskets will be on each table with specific supplies per grade level class. These supplies will be specific for each class/table and sanitized at the end of every day.
- Computer Lab:
  - Students will be spread out in the computer lab.
  - Chrome books and stations will also be implemented to assist with social distancing.
  - The teacher will train students on how to wipe down their seats and computers when they leave the classroom.
  - Students will need to bring their own headphones with them to the computer lab
- Music:
  - The hallway will be marked with spots 6ft apart for classes waiting to come in to music
  - Students entering will stand on the wall closest to the cafeteria
  - Students will exit out the door down the stairs, and turn down the main hallway to the right, as not to pass the students waiting to enter.

- Students will be spread out in the classroom, and will engage in activities that limit the use of materials or instruments
- Students will not be focusing on singing during music
- Library:
  - The carpet will be marked with arrows for browsing and spots to stand 6ft apart
  - Books will be higher up on the shelves, as well as increased visual displays so that touching is kept to a minimal
  - Students will be trained to peruse with their eyes, not hands.
  - When students return books they will go into a receptacle for quarantine for up to 3 days
  - Students will enter the library on the north side of the school and exit on the south side of the school

**Lunch:**

- A Google document will be sent out each morning with two choices, i.e. hamburger and hot dog. Teachers will ask students eating in the cafeteria which lunch they prefer. Teachers will submit the number on the Google doc. Names are not needed.
- Lunches will be pre-plated or grab and go with these limited menu options.
- Students will line up by what they ordered so those that ordered hamburgers would be in line together, followed by those that ordered a hot dog and finally the students who brought their own lunch.
- Students will eat lunch in the cafeteria. The checkout system will be touchless, so ALL students MUST have THEIR STUDENT ID. If a student does not have his/her ID at lunch, the teacher will send the student with a sticky note with the student name and id number on the sticky note. The student will not type in his/her id on the keypad.
- Only one grade level will be in the cafeteria at a designated time.
- All tables are facing one direction, six feet apart, and on the stage.
- Each homeroom will have two tables to sit at. The seats will be marked so students know where to sit, ensuring they are at least 3 feet apart.
- Spaces will be marked on the floor in the serving line so students are 6ft apart.
- Trashcans will be walked down the aisles as students finish eating, so that students can dump their trays without getting up from their seat.
- When dismissing, students will stay seated at their designated table until their teacher comes to their table unless a staff member lines students up to begin disinfecting the table for the next class.
- If a student does not have their ID, students will receive one warning. The next time, the student will receive a recess detention and will sit with Ms. Williams during recess. Ms. Williams will keep track of how many times the student visits her for not having his/her ID, after two times of recess detention with Ms. Williams, SES administrators will call home.
- Conduct cards will not be marked for missing ID's at lunch
- The above mentioned consequences for not having an ID will be for Kinder-5<sup>th</sup> grade.



**Intervention:**

- Interventionists will pick up students from their grade level pod and will walk them back to their classrooms at the end of the intervention period.
- Students will stay in their homeroom for intervention until Labor Day. After Labor Day, students will attend their needed class such as STEM, RTI, or switch with their partner teacher.

**Dyslexia:**

- Students will be picked up from their grade level pod and will be walked back to their classrooms at the end of their designated time.

**Classroom Routine and Arrangement**

- Classrooms will be arranged so that student desks are 3-6 feet apart and facing the same direction when possible.
- Teachers will have established protocol for sharpening pencils, gathering needed supplies, rotating stations, etc for each of their classrooms
- **Small Group Table:** To protect our students and staff, students in grades PK-5 will be asked to wear their masks while at the small group table. Staff members will be required to wear their shields and/or masks while at the small group table.
- Classroom stations will still occur, with the goal of social distancing as much as possible. While in stations where social distancing is not possible, students in grades PK-5 will be expected to wear their masks in an effort to keep our students and staff healthy.
- Utilizing community or group supplies in stations will not occur. Students will have individual items in bags or in buckets such as manipulatives for math or their own personal book bags instead of congregating in bean bags together in a classroom library.
- We will make every effort to provide ample time throughout the course of the school day for students to safely not wear their masks and have mask breaks.

**Supplies**

- Students will not be allowed to share supplies among each other and borrowing from the teacher will be limited. This means that it is imperative that all students have their school supplies.
- **All students must also have their own pair of headphones/ear buds.**
- **All students are encouraged to bring their own refillable water bottles to school daily. Water fountains will be closed.**
- Water bottle refilling stations will be available.

**Dismissal**

- Bus Riders:
  - Teachers will hold students who ride the bus in the pod area and release the buses as they are called over the radio. Staff members will walk the students to the bus and return to their pod to assist with additional buses arriving.

- Car Riders:
  - PK, Kinder, and their siblings will be released to the gym and line up numerically.
  - Siblings of PK-Kinder will be called down to the gym to sit with family members
  - Remaining car riders will sit in the main hallways numerically in their section

### **Campus Visitors**

- Visitors will be accepted by appointment only.
- Lunch: Until further notice, there will be no visitors for lunch.
- Teacher Observers from Certified Colleges/Alt Cert Programs:
  - Student teachers will be allowed but observations will not occur.
- Parent Observations in Classrooms: Will not be allowed
- Forever Tigers will not be allowed in the building but can still meet with their class through Zoom, Google Meets, etc.
- Signing Students In/Out for Appointments or Leave Earlys:
  - Parents will be able to call as they are pulling up so that we can have the student in the front office by the time they arrive
  - We encourage parents to send notes informing us of scheduled appointments; teachers will be prepared to have students leave at that time but will not send them until confirmation from the office is received.
  - Parents will come in to sign out their student and then be asked to wait outside so their student can immediately walk outside (weather permitting)
  - Raptor machine will be placed at a location for parents to insert their own ID
- Deliveries:
  - Deliveries will not be accepted throughout the day for staff or students. If a student forgets his/her lunch at home, he/she will eat a cafeteria lunch.
  - Personal items such as shoes, id's, or homework left at home will not be accepted.

### **Screening Questions**

- **Staff:** Staff will be given screening questions and self-screen daily before coming onto campus each day.
- **Parents/Visitors:** Parents and visitors will be screened for symptoms and if they have been around someone who has been lab-confirmed as having COVID-19.
- **Students:** All students will be required to complete a "Return to School: COVID-19 Health Screening" questionnaire as part of their reenrollment. Parents of Sealy ISD students are expected to conduct a personal health screening of their children on a daily basis.

## SECTION 2: Instruction

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### In-Class or Remote Learning

- Parents have the option of sending their child to school or receiving instruction through asynchronous virtual learning. Visit the Sealy ISD District Reopening plan for further details. Information listed below is specific to Sealy Elementary.

### On-Campus

- Google Classroom: Each classroom teacher will maintain a Google Classroom and post their weekly lessons to align with their on campus instruction.
- Science Labs: Science experiments are still encouraged but might need to be modified to teacher demonstration or ensuring that enough supplies are available for each student. When conducting science experiments in small groups where the distance is less than 3 feet, all students in grades PK-5 will be expected to wear face masks for preventative purposes.

### Asynchronous

- Student Expectations:
  - Students are expected to have a dedicated digital device (computer, laptop, Chromebook, or a tablet) to access Google Classroom.
  - **Smart Phones will not be sufficient for Remote Learning.**
  - Remote learning will require a greater amount of independent learning.
  - All students are expected to enroll in his or her teachers' Google Classrooms.
  - All students are expected to check their Google Classrooms
  - All coursework, notes, slides, etc. will be maintained in Google Classrooms.
  - Parents are encouraged to add themselves to their student's "guardians" within Google Classroom.
- Accountability:
  - Students will be required to complete a daily attendance task.
  - Students will need to be responsible for logging in daily to complete assignments/assessments/ and a daily task.

### Engagement Tracking/ Attendance

- All remote learning students and parents will be required to join a "Remote Learning" Remind 101.
- Each morning at 8:00 A.M. a "Remind" message will be sent to all remote learners with a link to an engagement tracking form.
  - The form will include the student's name, ID, course checklist for engagement, and a reflection of what the student accomplished that day as it aligns with which he/she is engaged.
  - Additional engagement opportunities will exist in the form of online homework submission, assessments, participation in synchronous/asynchronous multimedia content, office hours, etc.
- At 2:00P.M. the Remote Learning Teacher(RLT) will contact students who have not completed the engagement form.
- At 3:00 P.M. an assigned RLT will pull the report and send it to the PEIMS for daily attendance.

- Additionally, students have a late night engagement option, where students have until midnight of each day to be considered “engaged”; if a student was reported engaged in Google Classroom from 3:00PM to midnight and had been marked absent by the teacher on the previous day, the teacher will submit an attendance change to “present.”

**Grading Policy**

- The same grading policy will be followed by both on campus and remote learners. See the SES grading policy.

**Special Programs**

**English Learners:**

- All staff are trained in EL support and the majority of staff are EL Certified
- Students receiving services as a student in a Bilingual or English as a Second Language program will receive appropriate linguistic support in either face-to-face or remote learning.
- Dual Language Opt-in students (students from native English speaking homes) choosing remote learning will NOT be able to participate in Dual Language Immersion. The student will receive instruction in English only during their enrollment in remote learning. Reentering face-to-face Dual Language Instruction will be allowed after the first and second nine weeks.

**Gifted and Talented:**

- Students in PK-5th will receive GT support through online and video support if they choose remote learning (the structure of this support will be determined and adjusted as the year progresses).
- In past years, some GT classes have combined with MBS. No classes will combine for the first semester. At that point situations will be evaluated.

**SPED:**

- There will be additional resources (accommodations and additional supports) provided through Google Classroom materials that will meet the needs of all learners, including those with disabilities. In addition, students with disabilities will receive predictable and planned remote or in person office hours with a certified Special Education teacher to provide accommodations/modifications.

**504:**

- There will be additional resources (accommodations and additional supports) provided through Google Classroom materials that will meet the needs of all 504 students

**Dyslexia:**

- The dyslexia interventionist will provide instruction in a face to face setting for those on campus and will provide remote instruction to online learners.

## SECTION 3: Health and Hygiene

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- All 'high touch' areas will be disinfected during the instructional day including student and teacher desk, group table tops, and door handles between class periods using SSC provided microfiber cloth, alcohol wipes, and approved virucide disinfectant provided by Sealy ISD and SSC.

### Personal Protective Equipment

- Masks or face shields will be mandatory for staff members.
- All facial coverings should cover the nose and mouth.
- Social distancing should still be practiced even with the use of masks.
- Gloves are optional for staff but must be regularly changed.
- Clear dividers/PlexiGlass are installed in the front office.
- 4<sup>th</sup>-5<sup>th</sup> grade students are required to wear a facial covering while in classrooms, common spaces, and when social distancing cannot occur.
- We want to continue small group settings such as classroom stations, science labs, and teachers interacting in one-on-one/small group settings at the "teacher table." We know that academically, our students need these interactions. During these small group times our students will be in a setting that is less than 3 feet from others. In an effort to keep everyone healthy, we will be asking all students, including those in grades PK-3<sup>rd</sup>, to wear their face coverings. If a situation arises that warrants our youngest learners to wear a face covering, we can assure you that it will be in short segments. In addition, there might be other particular times throughout our day when all students are asked to where their masks due to a higher volume of students transitioning, such as lunch and dismissal.
- We greatly appreciate your support in helping us keep staff and students safe and in following through with these procedures, we hope to prevent sending an entire class home should the teacher or a classmate become infected with COVID-19.
- In addition to using PPE, staff and students are reminded to:
  - Wash hands often with soap and water for at least 20 seconds. Use hand sanitizer with at least 60% alcohol, if soap and water are not available.
  - Avoid touching your eyes, nose, and mouth.
  - Cover your mouth and nose with a tissue when you cough or sneeze or use the inside of your elbow.

### Hand Sanitizing

- Hand Sanitizing stations will be at every entry within the building and by every classroom door.
- Students should also be encouraged to carry their own hand sanitizer
- Students need to sanitize their hands upon arrival, before/after lunch, before/after recess, before/after specials, before/after snacks, after using/leaving the restroom
- Teachers will continually remind and hold students accountable throughout the day for hand sanitization.

- Employees are encouraged to disinfect their own personal workspace (teacher desk, phone, etc) throughout the day, giving special attention to commonly touched surfaces.

### **Healthy Lessons From Nurse Moore**

- A video link will be sent to each teacher to view a healthy habit video. This video should be viewed after announcements on the first day of school.
- Follow up healthy habit videos will occur from the nurse and campus administrators throughout the year. All videos are to be viewed at the end of morning announcements
- Healthy tips will be shared each Monday during announcements

### **SES Clinic**

- The clinic will be redesigned for students having COVID symptoms and those who have routine aches/pains. Staff members will be trained on these new procedures.
- Sealy ISD district COVID protocol will be followed
- A new hallway pass system has been implemented that minimizes the frequency of teacher, nurse, and student touch when documenting that a student has gone to the SES clinic.

### **COVID-19 Potential Cases/Exposure**

- If an employee or student becomes ill on campus/district, he/she will immediately report to the nurse's isolation room
- Once the employee or student arrives at the isolation room, a mask will immediately be provided if the staff/student is not wearing one.
- A temperature check will be conducted
- The nurse and others attending the suspected infected person, will wear a protective mask and gloves while working with the suspected infected person.
- The nurse will direct the ill employee to leave work or call the parent of the student to be picked up and go home.
- Sick students will be escorted to their parent/guardian through a location of the building that will limit the interactions with others.
- If the school nurse or school administrator determines the student is in an emergency situation, EMS will be called and the parent/guardian notified.
- District protocol will be followed to clean up the affected areas quickly and thoroughly
- District protocol will be followed to communicate to the necessary individuals
- Upon receiving notification of a confirmed case of COVID-19 in staff or students, the nurse or school administrator will notify the local health officials
- Per CDC guidelines, parents/guardians of students with asthma who require a nebulizer treatment may be required to pick their student up and administer the nebulizer treatment at home. Parents/Guardians will also be notified if their student visits the clinic to use his/her inhaler

### **When can you return if you have COVID?**

#### **Individuals who are Confirmed or Suspected with COVID-19**

- Any individuals—including teachers, staff, students, or other campus visitors—who themselves either: (a) are lab-confirmed to have COVID-19; or (b) experience the

symptoms of COVID-19 (listed below) must stay at home throughout the infection period and cannot return to campus until the school system screens the individual to determine any of the below conditions for campus re-entry have been met:

- In the case of an individual who was diagnosed with COVID-19, the individual may return to school when all three of the following criteria are met:
  - at least three days (72 hours) have passed since recovery (resolution of fever without the use of fever-reducing medications);
  - the individual has improvement in symptoms (e.g., cough, shortness of breath); and
  - at least ten days have passed since symptoms first appeared.
  
- In the case of an individual who has symptoms that could be COVID-19 and who is not evaluated by a medical professional or tested for COVID-19, such individual is assumed to have COVID-19, and the individual may not return to the campus until the individual has completed the same three-step set of criteria listed above.
  
- If the individual has symptoms that could be COVID-19 and wants to return to school before completing the above stay at home period, the individual must either (a) obtain a medical professional's note clearing the individual for return based on an alternative diagnosis or (b) receive two separate confirmations at least 24 hours apart that they are free of COVID via acute infection tests at an approved COVID-19 testing location found at <https://tdem.texas.gov/covid-19/>.

#### **Individuals in Close Contact with Someone who is Confirmed/Suspected COVID**

- Individuals – including students, teachers, staff, or other campus visitors who have had close contact with someone who is lab-confirmed should stay at home through the 14-day incubation period and should not be allowed on campus if either of the close contact criteria below occurs.

#### **Close Contact:**

- being directly exposed to infectious secretions (e.g., being coughed on while not wearing a mask or face shield); or
- being within 6 feet for a cumulative duration of 15 minutes while not wearing a mask or face shield.

Individuals are presumed infectious at least two days prior to symptom onset or, in the case of asymptomatic individuals who are lab-confirmed with COVID-19, two days prior to the confirming lab test.

#### **Facilities Cleaning**

- The safety of our employees and students are our first priority. Upon reopening our school, all facilities have been completely cleaned and disinfected and we will continue to adhere to all necessary safety precautions.

#### **Classrooms, Libraries, Gym**

- All 'high touch' areas will be disinfected during the instructional day including student and teacher desks, group tabletops, and door handles between class periods using SSC provided microfiber cloth, alcohol wipes, and approved virucide disinfectant provided by Sealy ISD and SSC.
- Custodial staff (SSC) will deep clean all classrooms at the end of each day in addition to general cleaning using SSC's disinfection program that includes CDC approved disinfectants and best management practices that incorporate wiping down using a 'two' wipe method the following:
  - Teacher Desk, telephone, computer
  - Pencil Sharpener and metal whiteboard surfaces

- Student Desk and tables,
- Student Chairs
- Door handles
- Light switches/plates
- In the event a student/staff member becomes ill, campus administration will immediately initiate a COVID Sanitizing Response (CSR). All areas suspected of COVID exposure will be identified and sanitized before re-entry in accordance with the following:
  - Campus administration will identify and seal the affected areas immediately after staff and students are sent home.
  - Campus administration will place a visual marker (red ribbon) to identify the contaminated areas and prevent accidental entry by others.
  - SSC will be immediately notified by campus administration. SSC will prioritize sanitation measures in accordance with CDC guidelines.
  - SSC will disinfect and clean the affected areas with an EPA approved virucide using deep clean procedures and an electrostatic fogger.
  - After cleaning, SSC will replace the red ribbon with a yellow ribbon and notify campus administration to indicate that CSR is complete.

### **Common Areas**

- All 'high touch' areas will be sanitized by SSC twice daily using CDC approved sanitation methods. Spaces include:
  - Offices,
  - Front desk,
  - Conference areas
  - Non-porous surfaces in hallways
  - Building Entry and Exits
  - Front office spaces, counters, and plexiglass
- School clinics will be sanitized between student visits.
- Custodial staff will deep clean at the end of each day using SSC's disinfection program that includes CDC approved disinfectants and best management practices that incorporate wiping down using a 'two' wipe method.
- Facilities equipped with 'fresh air' dampers will be opened. Units with variable drives set to 30% during occupied hours, campuses with fixed opened 100%.
- All campus Air Handling Units are equipped with UV lights and will continue to operate as designed.
- District already uses and will continue to use "B" High-Efficiency HEPA air filters
- All campus spaces will be routinely 'fogged' monthly as precautionary in addition to regular deep cleanings.
- Custodial staff will use virucide to disinfect all areas twice daily

### **Restrooms & Drinking Fountains**

- Drinking fountains will only be used to fill water bottles; we recommend students bring their own pre-filled water bottle.
- Custodial staff (SSC) will deep clean all restrooms between periods using SSC's disinfection program that includes CDC approved disinfectants and best management practices that incorporate wiping down all areas using a 'two' wipe method.
  - Bathroom handles, toilet flush, shower controls, taps
  - Switches
  - Door Handles
  - Dispensers, paper towel holders
  - Toilet Seats, splash walls



 **GENERAL DISINFECTION MEASURES** 

<b>Category</b>	<b>Area</b>	<b>Frequency</b>
<b>Workspaces</b>	Classrooms, Offices	At the end of each use/day
<b>Appliances</b>	Refrigerators, Microwaves, Coffee Machines, Computer Monitors, Phones, Keyboards, Etc.	At the end of each use/day
<b>General Used Objects</b>	Handles, light switches, sinks, restrooms	Periodically throughout the day
<b>Buses</b>	Bus seats, handles/railing, belts, window controls	After each use
<b>Common Areas</b>	Cafeteria, Library, Conference rooms, Gyms, Common Areas	At the end of each use/day; Between groups

## SECTION 4: Additional Information

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### Field Trips

- All field trips will be postponed until further notice. Virtual field trips are encouraged.

### Assemblies

- Assemblies and large group gatherings will be avoided
- Videos and announcements over the PA system will take the place of assemblies

### Extra Curricular

- Dream Team, Safety Patrol, Tiger Star Café, and will be postponed until further notice

### PTA Meetings:

- Will be conducted virtually

### Parent Partnerships

- Partnerships between the school, families, and community are more important than ever before as we attempt to keep everyone safe, close gaps, and journey down new paths
- Communication between the school and families should be frequent through phone, email, Zoom, and a scheduled appointment can occur if a face-to-face conference is needed.

### Staff Shared Work Space

- Cleaning sprays and wipes will be located for staff members to clean and disinfect frequently touched objects and surfaces.

**Capacity**– Staff members are asked to be mindful of the number of employees in the office and workroom areas. Campus administrators might ask staff members to come back at another time if too many people are in close quarters.

**Teacher Workroom:** Coffee machines, refrigerators, microwaves, copy machines and laminators will be available, but staff members are asked to disinfect them with the provided wipes as they are used. Please wipe down the screen/key pad after you use each machine.

## SECTION 5: Contact Information

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Name	Position	Email	Phone
<b>Sarah Winkelman</b>	Principal	swinkelman@sealyisd.com	(979)885-3852
<b>Shawna Peterson</b>	Assistant Principal	speterson@sealyisd.com	(979)885-3852
<b>Cindy Moore</b>	School Nurse	cmoore@sealyisd.com	(979)885-3852
<b>Tracie Hillyard</b>	School Counselor	thillyard@sealyisd.com	(979)885-3852
<b>Sandra Aviles</b>	Director Custodial Staff	saviles@sealyisd.com	

### Quick Links:

[Sealy ISD](#)

[Sealy ISD Reopening Plan](#)

[Student Quick Links](#) (Google Classroom and Resources)

[Student Handbooks](#)

[Parent/Student Quick Link](#)